Organ and Tissue Donor Awareness Board
Appoquinimink State Service Center, Middletown, Delaware
Monday August 4, 2014 - 9:30 a.m. - 11:00 a.m.

Members Present: J. Hammond, MS. Jones, M. Lau, P. Lilly, J. Quirk, Dr. Swanson(on phone), J. Weinstock, **Excused:** D. Betts **Guests:** J. Green **Staff:** C. LeComte

TOPICS	LEADER	DISCUSSION SUMMARY	ACTIONS OR PLAN
Welcome	M. Lau Chair	The Chair convened the meeting at 9:35 a.m. at the Appoquinimink State Service Center.	Meeting convened
Agenda	M. Lau	The agenda was reviewed.	Approved without revision
Approval of Minutes – May 5, 2014	M. Lau	The previous minutes were reviewed. The motion for approval was voiced by J. Weinstock and seconded by J. Quirk.	Approved by the Board as written
Reports			
Fiscal Activity Report	C. LeComte	The beginning balance for 2014 was $42,863.49. The balance at the meeting in May was $44,055.49. Since that meeting, there has been $1,169.00.00 from tax donations deposited into the account. An expense of $56.00 was debited for mileage reimbursement. Therefore the balance at present is $45,168.49.	Informational
DMV-Donor Statistics	P. Lilly M. Lau J. Weinstock P. Lilly M. Lau	The percentage of donor designees among licensed drivers and ID holders is 50%. There is usually a 1% increase yearly in donor designation. At the last meeting a discussion of setting a new 5 year goal was proposed. The goal was an increase of donor designees of 5% by 2019. The 2015 fiscal year Performance Measure Report's goal is 10, 000 more donor designees. Five percent is very doable. Division of Motor Vehicles (DMV) is always up to a challenge and 8% in 5 years can be accomplished. The Board voiced a motion of a goal of an 8% increase of donor designees in 5 years. P. Lilly moved to approve the motion and was seconded by MS. Jones. The motion was put to a vote and was approved unanimously.	Informational Vote
Old Business			
Title 14 Education DE. Administrative Code/Health & Safety	J. Weinstock MS. Jones	At the last meeting, the question was brought up as to who is the point person in the Department of Education to help guide GOL and OTDAB with contacts and information on the educational opportunities provided by Title 14 Education/K-12 Comprehensive Health Education Program. T. Franzen was corresponding with D. Betts regarding sample curriculums that were successfully used in other states. D. Betts was to obtain information regarding who is responsible for the organ/tissue awareness donor education program that is to be integrated into each high school Health Education Program no later than the 2014 -2015 school year. An additional point person would be beneficial to help with the rolling out of the organ and tissue donor awareness program in the high schools. L. Wolfe would be a good source to contact. GOL will reach out to her.	Ongoing
State Employees Charitable Campaign (SECC)	J. Weinstock MS. Jones	OTDAB/GOL was approved for the new cycle of SECC funding. Still struggling with what can be disseminated regarding the opportunity to educate and which medium of communication would be the most beneficial. Your internal methods of communication to Delaware residents, such as the GOL website and newsletters would probably be the best methods to disseminate information.	Informational

	M. Lau	An article in the Buzz newsletter would be beneficial. M. Lau to follow up with J. Fredel.	
New Business			
OTDAB Recent Activities	J. Green	Please see Recent Activity Report for past activities. The 2014 Donate Life Transplant Games in Houston, Texas are now part of history. A large contingent from Delaware, consisting of recipients, donor families, and living donors took part in the games. Ninety seven metals were won by the group representing Delaware. Local upcoming events that are opportunities for tissue and donor awareness education are the Newark Community Days and the Apple Scrapple Festival. GOL will again team up with NASCAR driver Joey Gase, whose mother was a donor, this year for the NASCAR races at Dover Downs in September. On September 17th, the inaugural Delaware Donor Dash will take place at Rockford Park in Wilmington. The 5K run will raise funds for the support of donation and transplantation in Delaware.	Informational
Funding Project	J. Weinstock M. Lau	The inaugural Delaware Donor Dash's objective is to highlight the importance of organ and tissue donation and transplantation. The event will raise awareness of donation and transplantation, promote participation in the Delaware State Registry of Donors, and raise funds for additional educational programming in Delaware relating to organ donation and transplantation. This dovetails into the statewide educational mission of OTDAB. The Board has an opportunity to join Alfred I. duPont Hospital for Children and Christiana Care Health System as a sponsor of the event. A proposal for OTDAB to become a sponsor and help support the inaugural Delaware Donor Dash and the event's organ and tissue donation and transplantation focus has been put to the Board. The motion for approval was voiced by J. Quirk and seconded by J. Hammond. The vote was unanimous.	Vote
Election of Co-Chair	M. Lau	J. Quirk was unanimously elected as the Co-Chair for OTDAB.	Vote
Candidate Search for Open Position on OTDAB	J. Weinstock	A list of potential candidates is being compiled but further informational gathering must take place before a candidate can be submitted. J. Fredel would be an excellent candidate. M. Lau to issue an invitation to J. Fredel to join the Board.	
GOL Contract	C. LeComte M. Lau	The Budget Epilogue funding for OTDAB and GOL is the same as last year. OTDAB received $7,700. 00 and GOL received $38,700.00, for a total of $46,400.00. It was proposed to consolidate the funds. The proposal passed with 6 ayes and an abstention by J. Weinstock. Metrics and work plan for the contract will be reviewed at the next meeting.	Informational
7. Adjourn	M. Lau	The meeting adjourned at 10:58 a.m. **Next meeting Monday, November 24, 2014, 9:30 a.m. to 11:00 a.m., Appoquinimink State Service Center, Middletown.**	